

VILLAGE OF DORCHESTER FINANCE COMMITTEE MEETING

Date: Wednesday, August 2, 2023 6:30 pm

Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order by Trustee Schauer at 6:36 pm.
2. Present were Trustee Schauer, Trustee Lageman, Trustee Carter, Deputy-Clerk Treasurer Erikson, and Clerk-Treasurer Sigmund.
3. Motion was made by Trustee Lageman, seconded by Trustee Carter to approve financial activity for July, 2023. Motion carried 3 – 0.
4. Preliminary discussion on 2024 Budget.
5. Deputy-Clerk Erikson will look into possible grants for ergonomic office equipment, and asked about getting a new cabinet built on the south wall of the clerk's office.
6. Motion was made by Trustee Lageman, seconded by Trustee Carter to adjourn. Motion carried 3 – 0.
7. Meeting adjourned at 6:45 pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, August 2, 2023 7:00 pm

Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order by President Schwoch at 7:00 pm.
2. Pledge of Allegiance was said.
3. Present were President Schwoch, Trustee Schauer, Trustee Carter, Trustee Klemetson, Trustee Lageman, Trustee Klimpke, Trustee Goldschmidt, Deputy Clerk-Treasurer Erikson, Clerk-Treasurer Sigmund, Public Works Supervisor Clint Penney, and Deputy Walters. Also in attendance were Scot Balsavich of Cooper Engineering and Neal Hogden of TP Printing. Darrell Steen arrived after public input was finished.
4. Scot Balsavich reported that the fence posts for the lift station were not AIS compliant and are waiting for new posts to arrive; they should be done at the lift station within a couple of weeks.

Trustee Goldschmidt mentioned that the next Dorchester Days meeting will be August 10, 2023.
5. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve minutes of the July 12, 2023 Board Meeting. Motion carried 7 – 0.
6. Motion was made by Trustee Klimpke, seconded by Trustee Carter to approve July, 2023 Audit Report, and receive August, 2023 Audit Report from Deputy Clerk-Treasurer. Motion carried 7 – 0.
7. Public Works Supervisor Penney said that everything is now running pretty smooth. The phosphorous treatments that have been used were hard on the valves, need to look into replacing the handle extension with stainless steel in the future. Also, electrical work is completed.
8. Public Works Supervisor Penney said that they got the sidewalk out on South Front Street. They have been painting, straightening out a few items and put rock in at the DASE Park. They also cleaned up under the Dorchester signs on Highway 13.

9. Deputy Clerk-Treasurer Erikson said that we have an opportunity to get free chairs and filing cabinets. We are running out of storage back in the Clerk's office area and would like to move some filing out to the room in front that President Schwoch uses. We will move his desk back to the conference room and get a lock for the door, as well as some vinyl to obscure view into the room.
10. Trustee Goldschmidt said that the library landscaping has been started but is not finished yet. The library's next meeting will be in November, as the meetings are usually held quarterly.
11. Memorial Hall update was not available at the time of this meeting.
12. Deputy Walters gave the Clark County Sheriff's Department update: He started working on the Emergency Management plan; hopefully by the end of August/September he will have a plan ready. He mentioned that he will be getting some help regarding ATVs/UTVs around the Village. He has also been working on the dust issue; NWH said they will try to add more liquid to keep the dust down. Regarding the parking issues, he is happy with how everyone has been complying with his requests; he has gone down Liberty, Circle Court, and the trailer court and has seen people doing better. He is still looking into the Neighborhood Watch program for the Village. He has informed all establishments with liquor licenses about the points system for any issues that may occur. He has not gotten any further on the cameras. He asks that if anyone has issues to report to him, please do so through emails and photos.
13. Zoning: Building Permits Update – none
14. Scot Balsavich reported that the paperwork is still processing with the DNR; they wanted clarification regarding Pay Request #2. He is prepared to review the final punch list items when finished.
15. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to allow the American Legion to construct a Veterans Memorial at Dorchester Park. Motion carried 7 – 0.
16. Motion was made by Trustee Lageman, seconded by Trustee Schauer to approve the quote for concrete curb along N. 2nd St. and in front of Home Place on Washington Ave. Motion carried 7 – 0.
17. Discussion and possible action on approving Kelly Gunderson to take care of stray dogs within the Village. Some complications came up and this will be tabled until the September meeting.
18. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve a Termination Resolution for TID #1 in the Village of Dorchester after resolution number has been corrected. Motion carried 7 - 0.
19. Motion was made by Trustee Goldschmidt, seconded by Trustee Klimpke to approve the recommendations from the Planning Commission to change in zoning classification from R-1 Single Family Residential to C-1 Central Business District for Lots 19 to 21 including Blk 4 ex N 10' of Lot 21 Original Plat of the Village of Dorchester. Motion carried 7 – 0.
20. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to bring up discussion and possible action on possible uses for ARPA funds once per quarter. Motion carried 7 – 0.
21. Next Board Meeting: September 6, 2023.
22. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to adjourn. Motion carried 7 – 0.
23. Meeting adjourned at 7:46 pm.

Tracey Sigmund, Clerk-Treasurer